Job Listings for Del Norte & Surrounding Areas
Provided Tuesdays by the Del Norte Workforce Center
875 5th Street, Crescent City, CA 95531
Phone: 707-464-8347

Tuesday, March 17th, 2020

If you do not have a resume or have not updated your resume in a while, contact or stop by the Workforce Center for help.

A message to our Customers of the Workforce Center: The Workforce Center receives job information from public and private organizations. All offers of employment state or indicate the general nature of work to be performed. The Workforce Center makes every effort to avoid advertisements that misrepresent employment. We ask that any misrepresentations be reported to our office so we may take appropriate action. The WFC Job Listing Newsletter is updated every week on Tuesday. TTY users, please call the California Relay Service at 711. The Del Norte Workforce Center is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.
Pelican Bay State Prison is looking for applicants to fill the following positions:

- Maintenance Mechanics
- Carpenters
- Chaplains
- Clerical Support
- Groundskeepers
- Materials & Stores Supervisors
- Supervising Cooks
- Teachers
- Vocational Instructors
- And more....

Want to talk with someone from PBSP Hiring & Recruitment?

Stop by the Del Norte Workforce Center
875 1st St IC /CITY, CA 707-669-8347
March 18th 10am-12pm

- Learn about current vacancies, salary & benefits
- Receive assistance navigating the Civil Service Exam process
- Get on-site assistance with the qualifications assessments

Postponed
Steps to a State Job

Phase 1: Taking an Exam
You must pass an open exam to establish list eligibility prior to applying for most job openings with the State of California. Follow the steps below to complete the exam process:

Step 1. **Search and apply for an open exam** – Review any of California Department of Corrections and Rehabilitation open exam bulletins at [www.cdc.ca.gov/Career_Opportunities](http://www.cdc.ca.gov/Career_Opportunities) to determine if you meet the minimum qualifications. Refer to the exam bulletin to determine the appropriate method of applying for the exam. For open exams with California Department of Human Resources go to [www.jobs.ca.gov](http://www.jobs.ca.gov).

Step 2. **Prepare for the exam** – Review the exam bulletin to determine the type of testing method used for the exam (e.g., written test, oral interview, Qualifications Assessment, education and experience evaluation, etc.). Review the Scope, Knowledge, Skills and Abilities section to assist with preparation for the exam.

Step 3. **Obtain list eligibility** – Successful exam candidates are placed on an eligibility list. Refer to the exam results letter for specific list eligibility expiration dates. Eligibility lists are divided into ranks by score.

Phase 2: Applying for a Job Opening
Once you have established eligibility, follow the steps below to apply for a job:

Step 1. **Search for job postings in the classification you have established list eligibility** – Search for job postings at [www.jobs.ca.gov](http://www.jobs.ca.gov). There are no restrictions on the number of jobs/locations you apply for.

Step 2. **Apply for the job** – Read each job posting’s application instructions carefully as requirements for submitting applications may vary. Submit your application through your CalCareer account. If you are sending your application through the mail or dropping your application off, the application(s) must include: job title, position number, original signature and date.

Note: The steps above are intended to guide candidates in actively seeking jobs. There are additional types of job notifications not discussed such as the receipt of inquiry letters or e-mail notifications.

Phase 3: Obtaining Employment
After the notification and scheduling of an interview has been completed:

Step 1. **Prepare for the interview** – Find out about the mission/functions of the department. Review the duties and responsibilities described in the job posting. Be prepared to explain why you are the best fit for the job and how you can contribute to the organization’s mission.

Step 2. **Job offer** – Upon receiving a job offer, review the conditions of employment. Probationary periods can be six months to one year depending on the classification. There are no restrictions on applying for and taking other exams while on probation as long as the minimum qualifications are met.

Note: An individual’s ranking may change as hires are made; names are added and removed from the eligibility lists continuously.

Questions?
Contact the Office of Workforce Planning
at: 916-322-2545 or careers@cdcr.ca.gov

[Scan to View Job Openings!](http://www.facebook.com/cdcrca)
Creating a CalCareer Account

1. Open your Internet browser and go to www.jobs.ca.gov
2. At the top of the page, click Create Account/Log In
3. On the Log In page, click the Create Account button
4. The Create a CalCareer Account page will open. Complete all required fields

Create a CalCareer Account Page

User ID - Your User ID must be between 5 and 25 characters

Password -
  - the password may not contain your User ID or any significant part of your full name
  - the Password must be at least 8 characters and must have 1 of each of the following:
    - UPPER CASE LETTER
    - lowercase letter
    - number

Confirm Password - re-enter the password

E-mail Address - a valid e-mail address is required to retrieve your User ID if it is lost

First Name - enter your first name as you would like it to appear on all exam/application documents

Middle Name/Initial - this field is optional but strongly recommended

Last Name - enter your last name as you would like it to appear on all exam/application documents

Name Suffix - this field is optional, select from the drop-down list

5. Once all required fields have been completed, click the Create Account button

Congratulations your account has been created!

Keep for Your Records (Optional)

User I.D.

Password

Note: Passwords are confidential. Please keep this form in a secure area.

Questions?
Contact the Office of Workforce Planning
at: 916-322-2545 or careers@ccr.ca.gov

Scan to View Job Openings!
Workforce Center Hot Jobs Board

NEW!!Courtesy Clerk: Crescent City Safeway is seeking to hire 3 Part-Time Courtesy Clerks. As a Grocer Clerk, some of your duties will include ordering, stocking, and rotating product. You will assist with creating and maintaining shopping displays for our customers as well as a neat, clean, and organized back storage room. You will assist customers with locating product and taking special orders. More details are available in store. We are an equal opportunity employer. Please [click here](https://www.crescentcity.ca.gov/) to visit the Safeway careers webpage, input Crescent City into store location, select the job opening titled “Grocery Department” and click available locations, select Crescent City again, then you will have the option to select apply.

NEW!!Cashier/Clerk: Crescent City Grocery Outlet is seeking to hire 1 Part-Time Cashier/Clerk. As a Cashier/Clerk, some of your duties will include ordering, stocking, and rotating product. You will assist with creating and maintaining shopping displays for our customers as well as a neat, clean, and organized back storage room. You will assist customers with locating product in the store. *If interested:* in applying, applications can be obtained in person at Grocery Outlet in Crescent City. Please attach a copy of your resume to the application.

NEW!!Janitor: Crescent City Skilled Nursing is seeking a Full-Time Janitor for split shift, 2 days per week AM shift, 2 days per week PM shift. **Position entails:** Sweeping, vacuuming and mopping building. Removing trash frequently including, composting and recycling. Cleaning stocking communal bathrooms. Dusting and cleaning all common areas. Removing small and large debris and assisting with “turnovers” of vacated units. Painting, buffing, stripping and waxing. **Qualifications:** Ability to speak and read English. Pass background and live scan clearance. Have a flexible schedule. Lift and carry heavy objects. *If interested:* Pick up an application in person at 1280 Marshall St., Crescent City, CA 95531. If the front is locked, and there is no receptionist out front please ring the doorbell at the front entrance on the right side of the door.

NEW!!Housekeeping: Crescent City Skilled Nursing is seeking a Full-Time Housekeeper. **Position entails:** The house keeper is responsible for the cleanliness of resident rooms. **Qualifications:** Ability to speak and read English. Pass background and live scan clearance. Have a flexible schedule. Lift and carry heavy objects. *If interested:* Pick up an application in person at 1280 Marshall St., Crescent City, CA 95531. If the front is locked, and there is no receptionist out front please ring the doorbell at the front entrance on the right side of the door.

NEW!!Per-Diem Cook: Crescent City Skilled Nursing is seeking to hire one Per-Diem Cook to start in May of 2020, requires food handler’s card, if you do not have one, CCSN can help provide one. Experience preferred. *If interested:* Pick up an application in person at 1280 Marshall St., Crescent City, CA 95531. If the front is locked, and there is no receptionist out front please ring the doorbell at the front entrance on the right side of the door.

NEW!!Program Coordinator: Del Norte Unified School District & COE is seeking to hire a Full-Time Program Coordinator. Salary $21.49 to $27.10 hourly. **Minimum requirements:** Any combination equivalent to: a bachelor’s degree in behavioral science, social service, public administration, or educational environment. Additional experience in coordinating programs may substitute for some higher education. Requires a valid Driver’s License. To view full job description and other open positions, [click here](https://www.edjoin.org) to visit the Edjoin website and fill out an application. Please attach a cover letter, resume, and transcripts, and a copy of your Driver’s License to your application. Application Deadline 4/6/20 by 12:00PM. Written and Oral Examination will be held 4/7/20 at 8AM oral interviews will follow written exam.
**NEW!! Medical Records Clerk I/II:** The County of Del Norte, Behavioral Health is seeking a qualified candidate to fill one vacancy for the position of Medical Records Clerk. In this position, you are the first face clients see when coming in for services. One of the essential functions of the job is to assist clients in getting registered and scheduled for services. You need to have the ability to multi-task as it can be a very busy and fast-paced environment. The ability to prioritize tasks is needed while working in this position. You will be handling confidential paperwork, answering multiline phones, providing information to the public on how to access services, logging and processing referrals, and sending/receiving faxes. Attention to detail is critical to ensuring medical records are maintained in compliance with state and federal regulations. Minimum qualifications: Graduation from high school supplemented by course work in a related field. Two years’ experience in responsible clerical work, preferably in a psychiatric or medical field or an equivalent combination of experience and education. **If Interested:** To view complete job description please visit the County of Del Norte Employment Opportunities Page and click on Medical Records Clerk position description. Applications may be obtained from and submitted to: Del Norte County Human Resources Office 981 H Street, Suite 250 Crescent City, CA 95531 Phone: (707) 464-7213 Applications will be accepted until 5:00PM on March 30, 2020.

**NEW!! Resident aide:** Addie Meedom House is seeking to hire a Resident Aide. The caregiver is one of the key employees in our Assisted Living Communities. This position has more contact with residents than any other. Staff in this position must provide the facility with a continuous stream of information on resident status, needs, and issues. Caregivers must be alert to changes in resident health, attitude, and need. They must be able to clearly and concisely transfer this information through the system to ensure proper action is taken. The caregiver must be able to adapt to the changing needs of the facility and the resident population at any given time. They must be able to provide the direct care needed to help residents maintain their highest level of independence. **Duties include but are not limited to:** Must be able to communicate with and relate well to elder population. Able to work in confined spaces. Able to carry trays of food. Knowledge of proper transfer procedures and body mechanics. Proper use of back belts, gait belts, transfer board, and use of mechanical lift equipment. Proper operation of wet/dry vacuum and regular vacuum. General knowledge of oxygen tanks and equipment. Basic knowledge of documentation and record keeping. Observe residents for skin breakdown, lack of appetite, health and behavior changes. **Minimum requirements:** High school diploma, or GED; or one to three months related experience and/or training or equivalent combination of education and experience. This individual may or may not be a CNA. **If interested:** please pick up an application between 10am and 4:30pm at Addie Meedom House, 1445 Parkway Drive, Crescent City, CA.

**NEW!! Redwood Hotel and Casino is hiring** for multiple positions. Currently there are openings for the following positions: Cook, Bartender, Restaurant Manager, Housekeeper, Hotel Front Desk, Hotel Night Auditor, Accounting Manager, Vault Cashier (graveyard shift,) Security Officer (graveyard shift,) and Slot Technician (graveyard shift.) If interested in any of these positions, please click on the following link to visit their employment opportunities page.

**NEW!! Marketing and Sales Opportunities!** The local Farmers Insurance District Office is searching for qualified candidates to join our team! We offer all the training needed to get started. Please apply with your resume, your application will not be considered without a copy of your resume. Agency Owner-Sign on Bonus! Entrepreneurs who have taken advantage of this business opportunity enjoy: Highest commission rates for products and services in the insurance industry. New Business Premium Bonus Monthly, Quarterly, and annual based on many lines of business - matched up to 300% Lead-Generation Bonus up to $5,000. Financial support up to $10,000 to open a new insurance office. Corporate 24-hour Customer Service for billing and service support. Award-winning training available both online and in-person at Farmers University Business transition planning, including transition to family and future generations. **If interested:** To hear more about this opportunity email development@district26hq.com or call us at 530-243-1100.
**NEW!! Legal Clerk I/II/III:** County of Del Norte is seeking to hire a Legal Clerk for the Del Norte County District Attorney’s office. **Essential Duties:** Performs specialized and moderately complex legal clerical work and/or receptionist duties; and performs duties and activities associated with departmental legal proceedings and matters. Types reports, motions, pleadings, letters, complaints, warrants, notices, and/or a variety of documents gathering the information from various sources. Maintains case control as it pertains to proceedings with the court associated with departmental functions. Files various reports, statements and documents according to the established alphabetical, numerical, and/or chronological systems. Contacts other agencies or individuals obtaining and documenting information as required. Compiles and organizes reports and court documents related to courtroom presentation. Ability to type a minimum of 45 words per minute accurately. **If Interested:** To view complete job description please visit the County of Del Norte **Employment Opportunities Page** and click on Legal Clerk position description. Applications may be obtained from and submitted to: Del Norte County Human Resources Office 981 H Street, Suite 250 Crescent City, CA 95531 Phone: (707) 464-7213 Applications will be accepted until 5:00PM on March 27, 2020.

**NEW!! Welfare Fraud Investigator:** There is currently one vacancy for the position of Welfare Fraud Investigator, for the Del Norte County Sherriff’s Office. **Essential Duties:** Under general supervision of the Sheriff-Coroner or designee, the Welfare Fraud Investigator conducts investigations relating to suspected fraudulent receipt of aid; obtains and presents facts and evidence to support administrative action or prosecution; negotiates for and secures repayment of funds fraudulently obtained; and performs related work as required. Essential duties include but are not limited to: Conducts in-house and field investigations of suspected fraudulent receipt of aid. Locates and interviews suspected persons, absent parents, and witnesses using a variety of surveillance and tracing methods. Analyzes and evaluates witnesses’ testimony. Enters and retrieves numerical and narrative data from an automated computer system. Executes search warrants and makes arrests. Examines a variety of records to secure information concerning suspected violations. Assists in fraud prosecutions in accordance with specific instructions and clearly defined guidelines. Interprets and explains the provisions of laws, rules or regulations related to the purpose of the investigation. May act in a liaison capacity between the social services department and the District Attorney’s office and County Counsel’s office. **If Interested:** To view complete job description please visit the County of Del Norte **Employment Opportunities Page** and click on Welfare Fraud Investigator position description. Applications may be obtained from and submitted to: Del Norte County Human Resources Office 981 H Street, Suite 250 Crescent City, CA 95531 Phone: (707) 464-7213 Applications will be accepted until 5:00PM on March 27, 2020.

**NEW!! Yurok Economic Development Corp** is hiring for a Visitor Center Information Host, a Canoe Captain, and a Canoe Guide. **If interested:** in any of these positions, please click on the following link to visit the Redwood Hotel and Casino **employment opportunities page** to view full description and apply.

**Kitchen and Waitstaff:** Schmidt's House of Jambalaya is hiring Kitchen and Waitstaff, Full and Part-time. We are a local, family owned and run business who provide an excellent employment opportunity in a fun, fast paced restaurant. **Duties and Responsibilities:** Waitstaff/Servers: Will be responsible for taking orders, and serving customers. Must provide excellent customer service, have basic cash handling experience as well as able to use a computerized cash register. All Positions: Must have strong multi-tasking skills as work environment can be fast paced. Maintain assigned workstation and section. Ability to show initiative. Must be dependable and reliable with a strong work ethic. Must meet employer’s grooming standards. Must be able to handle the busy meal rushes. Must have the California Food Handler’s Card. **If interested:** Please turn in a resume with attached references to the Del Norte Workforce Center, located at 875 5th Street, Crescent City, CA 95531.
Housekeeper: Curly Redwood Lodge is seeking to hire a Housekeeper. Position entails: Cleaning guest rooms; Making beds, distributing linen, towels and room supplies using wheeled carts or by hand; restocking room supplies such as drinking glasses, soaps, shampoo, writing supplies; replacing dirty linen with clean items; responding to guest queries and requests; responding to calls for housekeeping; deliver any requested housekeeping items to guest rooms; organize and restock cart at the end of the shift; ensure confidentiality and security of guest rooms. Must be able to work week days, weekends and holidays. Qualifications: Knowledge of cleaning and sanitation products, techniques, and methods; knowledge of cleaning sensitive materials; working knowledge of operating cleaning equipment; physical stamina and mobility including ability to reach, kneel and bend; ability to lift, push and pull required load (usually about 30 lbs.); attention to detail; listening skills; be a team player; organizational skills; be honest, dependable and have integrity. If interested: apply at the front desk of the Curly Redwood Lodge located at 701 US-101 S., Crescent City, California (Right across from boat harbor).

Laborer Positions: Forestscapes is seeking to hire two efficient laborers who can run a chainsaw very well, this recruitment is for a large job that will run mid-March through May for Redwood National Parks. Starting pay is $18 per hour, and can go up to $25 per hour if the laborers are proven. If interested: please call Joe Snipes at 707-382-8702, click here to visit the Forestscapes website to learn more about the company.

Front Counter/Janitorial: The Club Health and Fitness Center is hiring a Part-Time Front Counter/Janitorial person. Position starts at: $12.00-$14.00 dollars per hour, depending on experience. Position entails: New membership sign up and gym tours, entering renewal payments on a Point of Sale program, greeting and or checking in existing members, minimal retail product sales, answering phones in courteous professional manner. Facilitate all member requests or forward to a manager. Know club facility, services, membership pricing and schedules while maintaining a clean and organized work area. Cleaning equipment, vacuum and mop floors, clean restrooms and locker rooms. Qualifications: Must be 18 years or older; have prior customer service skills; honest; and reliable. If interested: Please apply in person with a resume Monday-Tuesday or Thursday between 9AM-1PM only. No Phone calls please.

Core Design Team Literacy Coordinator: Del Norte Child Care Council is seeking a Part-Time Literacy Coordinator to work with the Core Design Team on the Literacy Initiative Program. Duties include but are not limited to: The Literacy Coordinator will work with the existing Core Design Team (CDT) leading in continuing the research, organization and implementation of the 3READ23 literacy campaign. The CDT Members come from a wide range of organizations spanning early childcare all the way up to 3rd grade. The coordinator will organize meetings, gather research and data, update existing literacy tracker, and attend Building Healthy Communities (BHC) Team Leads meetings. Communicate and attend human-centered design trainings when available. Leads the way on 3Read23 projects. Drive systems change towards the 3Read23 goal. Responsibilities also include assisting in break down silos to help connect and leverage resources. Taking leadership roles on literacy projects. Promoting 3Read23 to the community. If interested: Applications can be obtained from and turned in to the Del Norte Child Care Council located at 212 K Street.

Maintenance Coordinator: Del Norte Unified School District & COE is seeking to hire a Full-Time Maintenance Coordinator. Minimum requirements: Any combination equivalent to a High School diploma or equivalent (GED) and a minimum of 6 years’ experience leading to journey level skills in at least one area of specialization such as woodworking, metal trades, electrical, mechanical maintenance, painting, masonry, locksmith, roofing or plumbing. Salary $25.68 to $32.37 hourly. To view full job description and other open positions, click here to visit the Edjoin website and fill out an application. Please attach a cover letter, resume, and transcripts, and any license you may hold to your application. Application Deadline 3/27/20. Written and Oral Examination will be held 4/1/20 at 8AM oral interviews will follow written exam.
**Clerical Assistant:** Del Norte Unified School District & COE is seeking to hire a Part-Time Clerical Assistant. Salary $14.21-$17.90 hourly. You must take and pass a typing test at the District Office at 40wpm corrected (No appointment necessary, arrive between the hours of 8am and 4pm Mon-Fri to take the typing test.) To view full job description and other open positions, click here to visit the Edjoin website and fill out an application. **Application Deadline 3/25/20.** Written and Oral Examination will be held 3/31/20 at 8AM.

**United States Army Soldier:** Your skills can make an impact. Your flight can transform our world. Your will can turn a global challenge into your daily mission. Join forces with us and you can take on anything. Choose from over 150 different careers. Up to $40K bonuses, Free College Degree, 30 Days Paid Vacation Annually, Free Medical, Free Housing, Family Benefits, Active Duty or Reserves (Full-time or Part-time) If Interested: please visit the Crescent City recruiting location at 785 E Washington Blvd. Crescent City, CA 95531 Office Number: 707-465-6055

**Part-Time Maintenance Position:** Addie Meedom House is seeking to hire a Part-Time Maintenance worker that has a basic knowledge of lawn care and painting. Must be self-motivated and a hard worker. Pay will be based on experience. Applications are available at the front desk of Addie Meedom House, located at 1445 Parkway Drive in Crescent City, CA. If you have any questions please call 707-464-3311 and ask for Jeff.

**Tour Guide:** Ocean World is seeking to hire a Tour Guide starting immediately. This is a Part-Time Position, with the possibility of becoming Full-Time. Seeking someone who is ready for a fast-paced work environment with flexible hours. If interested please visit Ocean World and fill out an application, located at 304 Highway 101 South, Crescent City, CA 95531.

**Head Start Classroom Aide:** Tolowa Dee-ni’ Nation is seeking a Part-Time or Full-Time Head Start Classroom Aide On-Call. **Position Summary:** Under the general supervision of the Teacher, the Classroom Aide will provide support through classroom and playground supervision of children, preparation of materials for learning activities, participate and guide children's learning activities. Assist in providing a safe and sanitary environment for every child. The Classroom Aide will participate in regular communication with staff concerning children and with parents/guardians as directed by the Teacher. If Interested: Please click here, to visit the employment page and download a complete job description and application.

**Tribal Resource Specialist:** Tolowa Dee-ni’ Nation is seeking a Full-Time Tribal Resource Specialist in the natural resources department. **Position Summary:** This position collects, compiles, inputs, and manages information and data pertaining to tribal resources, including but not limited to natural, cultural, freshwater and marine resources. This position supports the efforts of numerous departments in carrying out the Tolowa Dee-ni’ Nation’s management responsibilities of trust and non-trust resources. If Interested: Please click here, to visit the employment page and download a complete job description and application.

**Tribal Resource Technician:** Tolowa Dee-ni’ Nation is seeking a Full-Time Tribal Resource Technician in the natural resources department. **Position Summary:** This position collects, compiles, inputs, and manages information and data pertaining to tribal resources, including but not limited to natural, cultural and marine resources. This position supports the efforts of numerous programs within the department in carrying out the Tolowa Dee-ni' Nation’s management responsibilities of trust and non-trust resources. If Interested: Please click here, to visit the employment page and download a complete job description and application.
Operations Lieutenant: There is currently one vacancy for the position of Operations Lieutenant working for the Del Norte County Sheriff’s Office. Under general supervision of the Sheriff and Undersheriff; plans, develops, participates and assists in a wide variety of routine to complex tasks requiring technical administrative, law enforcement knowledge to supervise and oversees programs and assigned personnel. The Operations Lieutenant classification is experienced sworn law enforcement and is assigned duties to assure compliance with mandated processes and programs as well as office management. **Essential Duties include but are not limited to:** Directs and supervises the day to day functions of the operations division including scheduling of activities and personnel, providing administrative direction and technical guidance, and resolving complaints. Directs mandated and in-service training of personnel through supervision, training and evaluation. Maintains training records. Reviews work of line supervisors for compliance with policies, procedures and standards. Participates and assists in the development and implementation of goals, objectives, policies and priorities pertaining to the departmental function. Makes recommendations to the Undersheriff and/or Sheriff for the implementation or modification of programs based upon needs assessment. Prepares comprehensive fiscal analysis of programs and equipment for inclusion in the annual budget. May present oral and/or written reports to the Board of Supervisors, commissions, outside agencies and departmental staff. **If Interested:** To view complete job description please visit the County of Del Norte Employment Opportunities Page and click on Operations Lieutenant position description. Applications may be obtained from and submitted to: Del Norte County Human Resources Office 981 H Street, Suite 250 Crescent City, CA 95531 Phone: (707) 464-7213 **Applications will be accepted until March 20th at 5pm.**

Undersheriff: There is currently one vacancy for the permanent Full-Time position of Undersheriff working for the Del Norte County Sheriff’s Office. **Duties include but are not limited to:** Serves as acting Sheriff in the absence of the Sheriff. Assigns and supervises the work of all activities and personnel within the operations and corrections divisions of the department. Plans, implements and directs the use of a management information system to identify the needs of the facility, employees and/or inmates; makes recommendations to the Sheriff for the implementation of programs to meet these needs. Participates in the development and implementation of goals, objectives, policies and priorities pertaining to the department. Directs and supervises the maintenance of records and reports. Directs mandated and in-service training of personnel through supervision, training and evaluation. Reviews work of the department for compliance with policies, procedures and standards. Develops and implements specific policies and procedures for the department. **If Interested:** To view complete job description please visit the County of Del Norte Employment Opportunities Page and click on Undersheriff position description. Applications may be obtained from and submitted to: Del Norte County Human Resources Office 981 H Street, Suite 250 Crescent City, CA 95531 Phone: (707) 464-7213 **Applications will be accepted until March 23rd at 5pm.**

Education Technician: Tolowa Dee-ni’ Nation is seeking a Full-Time Education Technician in the Education Department. **Position Summary:** The Education Technician performs basic clerical, typing, and support duties for Tolowa Dee-ni’ Nation Education functions and provides regular activity reports. Contributes to the implementation of Education programs and services. Responsible for maintaining confidential and ethical standards to ensure fair governing practices. **If Interested:** Please click here, to visit the employment page and download a complete job description and application.

Support Facilitator: This position is Part-Time with the possibility of Full-Time. Support Facilitator for a non-profit agency needed to assist adults with disabilities in their daily activities that may include employment, volunteer work, college or community classes, and other skills that each individual would like to pursue and learn. If you are a motivated and creative individual, come join our team. Not required, but preferred to have knowledge and experience with Facilitated Communication and positive behavior supports. Applicants should have a high school diploma or equivalent, clean driving record, two passenger vehicle and must pass a background check and drug test. Starting base hourly pay is $13.26 **If interested:** Send resumes or inquiries to Susan Moody suem@communityemploymentlinks.org
**Boys Golf Coach:** Del Norte Unified School District & COE is seeking to hire a Part-Time Boys Golf Coach at DNHS. Contract Term: February through June. To view this and other open positions, click here to visit the Edjoin website and fill out an application. Please attach the following to your online application: Resume, Certificates, and References.

**Del Norte Unified School District:** Del Norte Unified School District & COE is seeking applicants to apply for the positions of: Director of Foster Youth and Homeless, and Mechanic. Application deadline 3/26/2020 by 4PM. To view these and other open positions and their descriptions, click here to visit the Edjoin website and fill out an application.

**RE-POST - Line Cook:** Hiouchi Cafe is seeking a Part-Time Line Cook. Qualifications: Breakfast experience preferred. Must be able to work in a fast pace environment. Have great interpersonal skills. In addition, have reliable transportation. If interested: Apply in person with resume at the Hiouchi Cafe, 2095 US HWY 199, Crescent City, CA 95531, or send resume to hiouchicafe@gmail.com.

**RE-POST - Hiawatha Trading Company is hiring:** Hiawatha Trading Company located in Crescent City, CA is seeking Retail Sales Clerks, Assistant Managers, and Managers. Seeking for both Part-Time and Full-Time positions. Assistant Manager and Manager Positions are salaries based with commission after probationary period. Assistant Manager Position starts at $2,250 a month with a benefits package to the right incumbents. Position entails: Punctuality. Professionalism, dress professionally and appropriately. All interaction must be in a courteous and professional tone and manner. Greet every customer in a courteous and professional manner within a timely manner. Product knowledge and historical knowledge of the local area to assist customers in the selection of products that best fit their needs and wants. Must have strong interpersonal skills, enjoy people’s company, and enjoy interacting with people from all over the world. Apply honesty and integrity to all aspects of the job, interactions with customers, interactions with other employees, etc. Qualifications: High School Diploma or general education degree (GED). Ability to read and interpret documents such as sales invoices. Ability to speak effectively before groups of customers or employees of organization. Be driven, self-starter, technical skills, good with people, a desire to be the best, a desire to succeed, tenacity, heart and a can-do attitude. If interested: Pick up an application at 299 HWY 101 S., (across from Ocean World, next to Perlita’s). Or call 707-502-8002 or 707-502-8009 for more information. Professional attire is recommended while inquiring.

**RE-POST - Heavy Equipment Operator/Class A Driver:** JRs Guide Service Wood Salvage Roadside Brushing and Trucking is currently seeking a Full-Time/Part-Time Heavy Equipment Operator/Class A Driver. Qualifications: Heavy Equipment Operator; must have prior experience; be able to pass a drug test; background check; have a great driving record; have a CDL Class A license. Must be dependable; have great work ethic; be physically able to withstand standing for long hours; be physically able to lift and move 50 plus pounds; have reliable transportation; be a self-starter, and have great interpersonal communication skills. If interested: Call or text Walter at 707-498-9517 or call Joy at 707-954-6814. Only serious applicants, please!

**RE-POST - Client Advocates Needed, Bilingual preferred:** North Coast Rape Crisis Team is seeking to fill 2 positons at $18.75/hr, plus language stipend: 1 full time Bilingual Client Advocate/Educator and 1 part time Bilingual On-Call Advocate. Qualifications: Spanish/English; Hmong/English bilingual ability preferred as well as commitment to the prevention of sexual assault. If interested: Please call the North Coast Rape Crisis Team office for more information on how to apply, (707) 465-6961. Deadline to apply is April 10th by 4pm.
Behavior Therapist: Inclusive Education and Community Partnership is a progressive agency with an ongoing mission to make a difference for children and adults with Autism or other developmental disabilities. We are looking to hire part-time Behavior Therapists throughout Del Norte County to work with children in school, home and/or community settings to assist with daily living skills and implementing a behavior plan. We offer a somewhat flexible schedule, but primarily have a need for staff during the afternoon, after school hours. Applicants must have a high school diploma or equivalent, reliable transportation, and must be able to pass a background check. Experience working with children and/or people with disabilities and relevant education are preferred. $15-19/hr DOE. IHSS/Supported Living/Supervisory positions also available, pay rate DOE. If Interested, Contact Laura Jo Welter at laura.welter@iecp.us for more information and to apply.

County of Del Norte: There are multiple positions listed as open until filled with the County of Del Norte including: Certified Public Health Nurse I/II, Clinical Services Manager, Deputy Probation Officer I/II/III, Environmental Health Specialist I/II, Juvenile Correctional Officer Recruit I/II/III, Mental Health Clinician I/II/III, and Registered Nurse I/II- Public Health. If interested in applying for any of these positions, please click on the following link to visit the County of Del Norte Website’s Employment Opportunities Page to view full job descriptions and download an application. Applications may be submitted in person to: Del Norte County Human Resources Office 981 H Street, Suite 250 Crescent City, CA 95531 Phone: (707) 464-7213

Agricultural Technician I - Redwood Highway Border Protection Station is accepting applications for Agricultural Technician I. The Department of Food and Agriculture, Plant Health & Pest Prevention Services, Pest Exclusion Exterior Program operates 16 border protection stations. Inspectors at these facilities check vehicles and commodities entering California from other states for agricultural pests and quarantine compliance. Collectively, these stations are one of the State’s primary defenses in protecting against exotic pest infestations. Currently there is one vacancy, $15.04-$17.95 per hour. If interested in applying to work for the Redwood Highway Border Protection Station please click here to visit their website and read instructions on how to apply. This position is open until filled.

Family Support Coach: If you have a love for children and families, perhaps starting a career in social work or mental health this is an ideal job for you. Cutting edge trauma treatment provider looking to fill full-time position for Family Support Coaches. Mentoring, teaching, providing guidance and support to at-risk youth and families. Starts at $15 per hour. Must be 21 years of age, have reliable transportation and will need to pass a background check. Will be required to complete paid training. If interested, please send a resume to tiffany.edler@gmail.com

Taproom Manager: Seaquake is seeking to hire a Full-Time Taproom Manager. The Taproom Manager is accountable to the General Manager. Duties include: Greet and seat customers, be courteous and cordial to everyone. Deal with customer problems and complaints. Understand and make decisions based on each individual situation. LISTEN to their problems and show concern and determine how to solve their problem—discounts, re-cook food, etc. Consistently “walk the floor” so you can catch a little problem BEFORE it develops into a BIG problem! ALWAYS stay calm, responding in a concerned and sympathetic manner. Responsible for managing Employees - Both Front of House (FOH) and Back of the House (BOH). Front of the House responsibilities: deliver food to tables when time allows, pay attention to servers-help them when needed. Bus tables - this allows you to be on the floor and available to customers. Be respectful to employees - “If you want respect, you have to give it.” Back of the House responsibilities: Watch ticket times and make sure cooks are not falling behind. Be ready to jump in and help when cooks need it. Control seating at peak times. Assist General Manager in counting inventory and assisting with paperwork. Run the floor during peak hours. Handle customer complaints. Prepare Paperwork. Prepare labor schedules for both FOH & BOH. Oversee beverage inventory and purchasing when no beverage manager is present. Collaborate with ownership on current food costs and make suggestions for menu adjustments. This is a salaried position. If interested, applicants may submit a resume via email to matt@sqbrew.com
GH Outreach of Del Norte is hiring for the position of Lawn Crew and Recycling Crew Supervisor/Driver. **Requirements:** Must pass background check/FBI and DOJ clearance, and have a valid Driver’s License with at least three years of driving experience. **Duties:** Supervisor is responsible for supervision of clients while maintaining contract sites. The contract sites include, but are not limited to, various recycling operations and lawn maintenance positions. The Supervisor is responsible for the safe transportation of clients to and from job sites. Supervisors are also responsible for transporting clients to and from work when needed. Supervisors will be involved in each job and work side-by-side with the clients, instruct the clients on job duties by demonstrating modeling good job techniques. **If interested:** applications can be picked up from 700 East Washington Blvd. Crescent City, CA. If you have questions contact 707-464-5089.

**DV/SA Program Manager:** Tolowa Dee-ni’ Nation is seeking a Full-Time DV/SA Program Manager. Under the general supervision of the Director of Community & Family Services, the DV/SA Program Manager will manage the day-to-day operations and oversee the Domestic Violence and Sexual Assault programs and projects to ensure smooth functioning, provide quality services to individual clients their families, and support the goals of the program and CFS. The DV/SA Program Manager is responsible to ensure adequate systems are in place to maintain the highest quality services and that all work is completed in compliance with all applicable regulations and performance standards. Please click here, to visit the employment page and download a complete job description and application.

**Senior Planner:** Tolowa Dee-ni’ Nation is seeking a Full-Time Senior Planner. Under the general supervision of the Planning Director, the incumbent performs research, project and program analysis, grant preparation, writing, and monitoring activities in support of the Tribe’s advanced planning and program implementation activity; responsible for the initial implementation of specific programs; conducts project management activities to insure compliance with project goals and objectives, maintains project budgets, helps track information on specific Notices of Funding Availability, responsible for specific long term planning activities and projects for the benefit of the Tribe in accordance with the strategic planning documents approved by Council; as a member of a staff team, helps to organize and provide support for community meetings on specific issues; assists with the preparation of formal reviews of projects or undertakings and prepares recommendations for specific action to the Tribal Council. Please click here, to visit the employment page and download a complete job description and application.

**Automotive Technicians:** Coast Auto Center is looking for Automotive Technicians to join their Service Team in Crescent City, CA and Brookings, OR. Enjoy excellent pay and performance incentives at our GM and FCA dealerships, where your skills will be recognized and rewarded! Job responsibilities include: perform work outlined on maintenance and repair orders, diagnose the cause of any malfunction and repair in timely manner, provide labor and time estimates for additional automotive repairs, explain mechanical problems and needed repairs to Service Advisors and vehicle owners in a non-technical manner. **Qualifications:** Stable automotive mechanic work history (2 yrs of experience preferred or tech school graduate); ASE certifications preferred; ability to diagnose and repair engine, transmission, electrical, steering, suspension, brakes and AC systems; valid driver’s license and clean driving record required. **If interested:** Apply in person with the Service Managers at either location, 1312 Northcrest Drive, Crescent City (707-464-8344) or 530 Chetco Avenue, Brookings (541-469-5321 x226). For questions, contact Darrin Worman, General Manager, at darrin@coastautocenter.com.

**Martie’s Beauty Salon** located at 136 H St, is seeking someone to rent a booth, requires cosmetology license. **If interested** contact Martie at 707-954-6086.
Care Provider/Support Staff: Chance 4 Change is looking for a few outstanding individuals to provide quality care for individuals with developmental disabilities. Currently seeking Full-Time, Part-Time, Weekend, and Sleep Overnight positions as Direct Support Staff. Services assist individuals in leading independent and healthy lives in their own homes and community. The company offers a uniquely fulfilling career opportunity working directly with some of the sweetest people you will ever meet. In addition, the company offers a competitive wage that is dependent on your experience level. **Position entails:** helping clients with personal care, house cleaning, monitoring medications, and medical appointments and assisting them in the community. **Qualifications:** experience is preferred but willing to train the right person, knowledge, and understanding of Developmental disabilities, Autism and other Mental Health disabilities are preferred. Applicants must be able to pass a background check, have a CA Driver’s License, and have a clean driving record, reliable transportation, and valid auto insurance. **If interested:** please conduct company research at; http://www.chance4change.net/. Fax your resume to 1-707-464-0101, or stop by in person to pick up an application at, 831 5th Street, Crescent City, CA 95531. Alternatively, email resume to: rondak@chance4-change.net.

Caregivers: Guardians by the Sea is currently seeking Caregivers in both Del Norte and Curry Counties. **Position entails:** Providing excellent care to clients to nurture their spirit, encourage their independence, and allow them to maintain a dignified lifestyle. **Qualifications:** Pass a drug screen, enroll in random drug testing policy, pass a background check, obtain CPR certification within 30 days of hire, have a reliable vehicle, and a valid Driver’s License, plus two of years of verifiable experience. Be a compassionate individual with a great work ethic. **If interested:** Apply in person at 16210 E Hoffeldt Ln, Brookings, OR 97415. Or call Vicky at 541-661-7011.

CALPIA is hiring: California Prison Industry Authority is currently hiring in multiple departments for Pelican Bay State Prison. Currently seeking; three Custodians (Correctional Facility), and one Training Officer I. **If interested:** For a full position description and for information on how to apply, click on the following link. CALPIA Opportunities

United States Census is hiring: Join the 2020 US Census Team. The US Census is now taking applications. Temporary, Part-Time or Full-Time positions. Starting pay is $16.50/hour, more for supervisor positions, weekly pay. Reimbursement for authorized expenses and mileage. Paid training. Flexible hours. **Qualifications:** Must be 18 years of age. Must have a valid Social Security number. Must be a US Citizen. Have a valid email address. Must have access to a vehicle and a valid driver’s license. Registered with Selective Service System or have a qualifying exemption (If a male and were born after 12/31/1959). **If offered a position:** Must pass a criminal background check, including fingerprinting. Must be available to work flexible hours, including days, evenings and weekends. Will need access to a computer with internet to complete training. **If offered a position:** For further information on these amazing opportunities, full job description and application click on the following link, 2020 Census Jobs

RE-POST - CNAs, LVNs, RNs: Crescent City Skilled Nursing is hiring for multiple positions. CNA’s; LVN’s, RN’s. Certified Nursing Assistants starting at $13/hr., all shifts. Benefits offered. LVN $21-$26/hr., depending on experience. Swing and NOC shifts available. Benefits offered. RN $36-$42 depending on experience. Full-Time NOC shift is available. Benefits offered. **If interested:** Submit resume to rporter@ccsncare.com

California Rural Indian Health Board is hiring: California Rural Indian Health Board is hiring for multiple positions. Positions hiring for are Family Service Worker, Bus Driver, Teacher Aides, Bus Monitors, Substitutes for all positions. **If interested:** For full job descriptions and for information on how to apply click on the following link California Rural Indian Health Board.

Lucky 7 Casino is hiring: Lucky 7 Casino in Smith River, California is currently hiring. Currently seeking part-time & full-time employees in various departments. For full position descriptions and for an employment application click on the following link. Lucky 7 Casino Opportunities.
Elk Valley Casino is hiring: Elk Valley Casino is currently hiring for multiple positions. For full job descriptions and requirements and for information on how to apply click on the following link to go directly to Elk Valley Casino/Rancheria’s website. Elk Valley Casino employment.

Tolowa Dee-ni’ Nation is hiring: Tolowa Dee-ni’ Nation is currently hiring for multiple positions. For full job descriptions and for information on how to apply click on the following link to go directly to Tolowa Dee-ni’ Nation website. Tolowa Dee-ni’ Nation employment.

Sutter Coast Hospital is hiring: Sutter Coast Hospital is hiring for multiple positions. If interested: For full job descriptions and for instructions on how to apply click on the following link Sutter Coast Hospital Employment Opportunities.

DNADS is hiring: Del Norte Association for Developmental Services is hiring for multiple positions. DNADS is seeking a Respite Care Provider starts at $12.00 an hour. Personal Attendant Care Provider starts at $12.75 an hour. Supportive Living Services (SLS) starts at $13.75 an hour. DNADS provides care services for people with developmental disabilities in Del Norte County. Hours will vary. Qualifications: Reliable, committed, and positive. Must pass California DOJ background check (fingerprinting). Pre-employment drug test (including Cannabis), must be at least 18 years of age. First Aid and CPR Certification. TB Clearance. Meet any additional requirements as may be imposed by the agency. Transportation for the SLS position. If interested: Call (707) 464-8338 or visit the office at 950 Front St, Crescent City, CA 95531.

City of Crescent City is hiring: The City of Crescent City is currently hiring for multiple positions. For full job descriptions and directions on how to apply, click on the following link to be directed to the City of Crescent City’s website. City of Crescent City Opportunities.

Sea View Senior Living is hiring: Sea View Senior Living, located in Brookings, OR is hiring. If you’re looking for an opportunity to provide exceptional, loving care and support to seniors? A career where you can use your current experience, be trained on the job, and receive ongoing education? If interested: Apply online at seaviewseniorliving.com, or apply in person at 98059 Gerlach Ln, Brookings, Oregon. Or Call 541-469-4500 for more information.

Correctional Peace Officers: California Department of Corrections and Rehabilitation is now accepting applications for Correctional Officers. Minimum requirements: U.S. citizenship; must be at least 21 years old; U.S. high school diploma/GED; no felony convictions; eligible to own/possess a firearm. To apply: log onto cdcr.ca.gov to start an application.

Drivers: Humboldt Moving & Storage is seeking Drivers. Looking for all types of class drivers; A, B, and C licensed drivers. Qualifications: Must be physically able to move furniture; must have a clean driving record; must be able to pass drug and alcohol testing; and have a clean background and able to pass a background check; have great work ethic, and be a team player. If interested: Pick up an application in person at 1528 Northcrest Drive, Crescent City, CA 95531.

Job Coach: Mentor Oregon and The Mentor Network, are seeking part-time Job Coaches. Mentor Oregon is seeking part-time Job Coaches who seek to make a positive impact on the individuals we serve by helping them achieve on-the-job coaching to vocational program participants, oversee community employment goals, vocational development goals, and related program functions. Currently, have part-time openings in the Brookings area with primarily morning hours available. This position does offer flexibility in hours worked and time-off. The schedule for this position and availability of candidates will be further discussed during an interview phase with candidates. Qualifications: High School Diploma or equivalent; minimum of six months’ experience in human services preferred. To apply: Log on to www.thementornetwork.com.
**Dishwashers & Servers**: Denny’s Restaurant is hiring graveyard Dishwashers and Servers. **If interested**: Apply in person at 1225 5th St, Crescent City, CA 95531.

**College of the Redwoods is hiring**: For full job descriptions and for more information about the current open positions, click on the following link. [http://www.redwoods.edu/hr](http://www.redwoods.edu/hr) or contact College of the Redwoods at 707-476-4140 or email: HR@redwoods.edu College of the Redwoods is an EO Employer.

**WestCare is hiring**: Westcare has multiple openings at their Crescent City location in Pelican Bay State Prison. Currently looking for: Entry Counselor, and Journey Counselor. For more information on these positions, and to apply, please visit: [http://careers.westcare.com/](http://careers.westcare.com/)

**McDonald's is hiring**: McDonald's is hiring for its Crew position and Maintenance position. It's time you worked for someone who will give you the tools to learn, grow and be what you want to be - both personally and professionally. We're looking for hard-working, enthusiastic individuals who want to be a part of a winning team. If you enjoy working with people and love to learn new things, we want to meet you. As a Crew Person, you may be responsible for: Greeting customers with a smile; Taking accurate food orders; Preparing all of McDonald’s World Famous food; Partnering with other Crew and Managers to meet target goals during your shift; Restaurant Cleanliness; Ensuring items are well stocked. The Maintenance Person assists management in achieving and maintaining outstanding interior and exterior restaurant cleanliness and maintaining restaurant equipment. As a member of the Maintenance Team, your restaurant will support you with the tools and training needed to succeed. The Maintenance Person's responsibilities may include, but are not limited to: Filtering oil fryers daily; Maintaining outside grounds; Clean equipment; inside and outside windows; stock rooms and restrooms; Unload delivery truck 2 times a week; Take out and empty trash compactor; Change light bulbs; Clean HVAC/Exhaust units and roof of debris. To apply pick up an application at 380 M St, Crescent City, CA 95531 or apply online by clicking on the following link: [McDonalds Application](#)

**Taco Bell is hiring**: Taco Bell Crescent City is currently hiring for all positions. To apply and for more information in regards to current openings, click on the following link: [DN Taco Bell Opportunities](#)

**Pizza Hut is hiring (All Positions)**: Pizza Hut is currently hiring for all positions. **If interested**: Go to [DN Pizza Hut Careers](#). After the online assessment is completed, pick up an application in person, then fill it out and return it to 835 Northcrest Dr, Crescent City, CA 95531.

**Construction Laborers**: LiUna Local #324 is currently recruiting Construction Laborers in our County of Del Norte & Humboldt. If you’re looking for a great career with union benefits such as; Pension, Health, Welfare, Annuity, Vacation, etc. Then look no further, LiUna Local #324 is looking to recruit you! All you need to become eligible is to be: at least 18 years of age; have the ability to communicate safely on a job site; be physically able to perform the work of the craft; pass a drug test; and lastly, have a California Driver’s License. **If interested**: Submit resume to [www.liunajobs.com](http://www.liunajobs.com) or call the Del Norte Workforce Center for more information.
**Volunteer Opportunities**

**Volunteer Drivers:** Del Norte Senior Center is currently seeking **Volunteer Drivers** for the Volunteer Driver Program. **Position entails:** Driving own insured vehicle to and from medical appointments. The position pays 50 cents per mile. The position is from 8 am – 5 pm M-F. Great opportunity for someone retired. **Qualifications:** Must be a minimum of 18 years of age, have insured working vehicle, ability to pass background check, and have great work ethic. **If interested:** Send resume to Amber at aweston@dnsc1.org.

**Volunteer Client Advocate:** Harrington House is seeking qualified **Volunteer Client Advocates.** Full-Time and Part-Time Volunteer opportunities available. **Position entails:** The Volunteer Client Advocate is responsible for responding to and assessing domestic violent victim’s needs. Required to perform routine procedures such as client assessments, intakes, referrals, client needs, and exit interview and discharge. Provide crisis intervention and peer counseling. Maintain confidentiality of client information at all times. Household chores including but not limited to; laundry, room cleaning, dishes, bathroom cleaning, event preparation, and clean up required to keep the house running smoothly. Other duties as assigned. **Qualifications:** Must have 40-hour Domestic Violence Training completion certificate or ability to obtain this training (Harrington House Will provide 40 hour- required training), Bi-lingual individual highly desired. Must be able to pass a background check, drug-screening test, fingerprinting and pass CPR/First Aid training. Must be able to use office program and computers, in addition, the ability to respond reliably, professionally, and consistently under pressure. **If interested:** To apply or for additional job details, print out volunteer application by clicking on the following link [RHS Volunteer Application](http://www.redcross.org/volunteer). Application return completed volunteer app with resume to Del Norte Workforce Center, 875 5th Street, Crescent City, CA 95531.

**Visitor Center Representative Volunteer:** The Crescent City/Del Norte Chamber of Commerce is searching for volunteers for the Visitors Center. **Position entails:** Duties include interacting with and assisting tourists/customers with local points of interest and gift shop sales. **Qualifications:** Interested volunteers should have great customer service, some cash handling, and knowledge of local points of interests. **If interested:** For questions or if interested, contact Michelle, 707-464-3174 or stop by the Chamber of Commerce, 1001 Front St, Crescent City.

**Disaster Responder Volunteer:** The American Red Cross of Del Norte County is in high need of volunteers to respond to home fires and help disaster victims recover. **Position entails:** Responders will go to the scene of a fire in their community, and possibly follow up with clients after the fire if needed. Disaster Responders speak with family members, providing comfort, support, and monetary assistance for shelter, food, and clothing. **Qualifications:** Interested volunteers should be able to communicate effectively and be able to handle stressful situations. Must be able or willing to use a computer. **If interested:** Contact Andrew Bogar, Disaster Program Manager, at Andrew.Bogar@redcross.org or 707-832-5482. Or, register online at [www.redcross.org/volunteer](http://www.redcross.org/volunteer).

**Volunteer Opportunity:** Del Norte Trail Alliance needs volunteers for trail maintenance and clearing brush. **Position entails:** This type of work requires the use of loppers and other hand tools. Volunteer opportunity is on the 4th Sunday of every month. Tools and gloves will be provided. **Qualifications:** Participants will need to bring gloves, work, attire, and lunch and water. **If interested:** please call Joe Gillespie at 707-954-1641 for dates and locations. Check out the Del Norte Trail Alliance Facebook page for more information, [https://www.facebook.com/Del-Norte-Trail-Alliance-162316447806442/](https://www.facebook.com/Del-Norte-Trail-Alliance-162316447806442/)

**Volunteer Staff:** Lynn’s Hope of New Beginnings is looking for volunteer staff to work three shifts 8 am to 4 pm, 4 pm to midnight and midnight to 8 am. To apply call (707) 218-4239 for an application.
The Triplicate
www.triplicate.com
Click on the link above to see current open job opportunities

Crescent City Personnel Department
www.crescentcity.org/employment.html#jobs
Click on the link above to see current open job opportunities

Del Norte County
http://www.co.del-norte.ca.us/departments/administration/personnel-department/employment-opportunities
Click on the link above to see current open job opportunities

Del Norte County Jobs through Merit System Services
https://secure1.cpshr.us/mss_jobs/JobListings.aspx
Click on the link above to see current open job opportunities

Del Norte - College of the Redwoods
http://www.redwoods.edu/humanresources/joblistings/dn.asp
Click on the link above to see current open job opportunities

Del Norte County School District
https://sites.google.com/a/delnorte.k12.ca.us/human-resources/
Click on the link above to see current open job opportunities

Sutter Coast Hospital
www.suttercoast.org/employment
Click on the link above to see current open job opportunities

Good Samaritan Society
Click on the link above to see current open job opportunities
Redwood Hotel and Casino
http://redwoodhotelcasino.com/careers/
Click on the link above to see current open job opportunities

Elk Valley Casino
http://www.elk-valley.com/about_humanresources
Click on the link above to see current open job opportunities

Yurok Tribe
View Current Openings
Click on the link above to see current open job opportunities

Tolowa Dee-Ni’ Nation
http://www.tolowa-nsn.gov/employment/
Click on the link above to see current open job opportunities

Lucky 7 Casino
View Current Openings
Click on the link above to see current open job opportunities

United Indian Health Services
View current openings
Click on the link above to see current open job opportunities

Curry Coastal Pilot
http://www.currypilot.com
Click on the link above to see current open job opportunities
## External Job Sources

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<tr>
<td>City of Brookings <a href="www.brookings.or.us/jobs.aspx">Link</a></td>
<td>California Conservation Corps <a href="https://ccc.ca.gov/">Link</a></td>
<td>Career One Stop <a href="http://www.careeronestop.org/">Link</a></td>
<td>Job Banks <a href="http://www.jobbankinfo.org/">Link</a></td>
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<td>Curry County <a href="http://www.co.curry.or.us/">Link</a></td>
<td>CalJobs <a href="http://www.caljobs.ca.gov">Link</a></td>
<td>National Park Service <a href="http://www.nps.gov/">Link</a></td>
<td>Cardinal Services Inc. <a href="http://www.cardinal-services.com/">Link</a></td>
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<td>Southwestern Oregon Community College <a href="https://www.socc.edu/">Link</a></td>
<td>CA Dept. of Fish &amp; Game View Seasonal Job Descriptions</td>
<td>Six Rivers National Forest Employment Information <a href="http://www.fs.fed.us">Link</a></td>
<td>Sequoia Personnel Services Inc. <a href="http://www.sequoiapersonnel.com/">Link</a></td>
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<td>Cal Trans <a href="http://www.dot.ca.gov/hq/jobs/">Link</a></td>
<td>Del Norte County Job Posting, Merit System Services</td>
<td>Monster <a href="https://www.monstr.com/">Link</a></td>
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## Corporations and Franchises

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Have you been thinking about applying for employment with the Federal Government? Would you like guidance from experts on preparing a Federal resume or tips on interviewing for Federal jobs? Join the staff of the Recruitment Policy and Outreach (RPO) division of the Office of Personnel Management (OPM), for a series of in-depth briefings on these and related topics designed to assist those seeking jobs with the Federal Government. There is no cost for these sessions and, because they are virtual (online) sessions, you can participate from any location provided you have an Internet connection.

Sessions will be offered monthly. To find out more or to register, click on the event:

- Finding and Applying for Jobs in the Federal Government (Navigating USAJOBS)
  - Writing Your Federal Resume
  - Interviewing Techniques
- Pathways Programs - Recruiting and Hiring Students and Recent Graduates into Federal Careers
- Employment Opportunities for Individuals with Disabilities

The sessions are open to anyone who wants to learn more about the Federal hiring process; however, registration for each event will be limited to 1500 attendees.

For additional tools and resources, visit the Applicants Tools and Resources link.

We look forward to having you at one or more of the sessions!
LiUNA!
LOCAL 324

Contact Information:
611 Berrellesa St., Martinez, CA 94533 (925) 228-0930
1005 Fitzuren Road, Antioch, CA 94509 (925) 522-0006
101 South 12th St., Richmond, CA 94804 (510) 234-1069
4727 Mangels Blvd., Fairfield, CA 94534 (707) 643-7214
81 Barham Ave., Santa Rosa, CA 95407 (707) 542-1107

Business Manager: Rany LeMoine
President: Willie Hicks
Vice President: George Griffin
Recording Secretary: Eduardo Espinoza

Business Agents: Joe Cabada, Eduardo Espinoza, Dave George, George Griffin, Willie Hicks, Keith LeMoine, Larry Proctor

Apprenticeship Coordinator: Geovanni Flores
(925) 964-7465, gflores@norcaltc.org

Meeting Dates: 4th Tuesday of each month, 5:30pm
Roll Call: 1st Thursday of each month, 9:00am-12:00am

Serving the counties of Contra Costa, Del Norte, Humboldt, Lake, Mendocino, Napa, Solano, and Sonoma.

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## CONSTRUCTION CRAFT LABORER APPRENTICESHIP

### Wage Rates*

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<td>Area A - $19.85</td>
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<tr>
<td>Area A - $24.43</td>
<td>Area A - $27.49</td>
</tr>
<tr>
<td>Area B - $23.63</td>
<td>Area B - $26.59</td>
</tr>
</tbody>
</table>

### Fringe Benefits

(Pension, Health & Welfare, Annuity, Vacation, Other)

<table>
<thead>
<tr>
<th>0 - 1000 hours</th>
<th>1001 - 4000 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>$9.91</td>
<td>$23.95</td>
</tr>
</tbody>
</table>

In addition to the 4,000 hours of on-the-job instruction, apprentices must complete at least six weeks of supplemental instruction provided by the Laborers’ Training Program in the following:

- Industry Courses (minimum 70 hours)
- Safety/Certification Courses (minimum 42 hours)
- Tool Use & Equipment Awareness (minimum 104 hours)

### ELIGIBILITY REQUIREMENTS:

- Be at least 18 years old
- Have the ability to communicate safely on a jobsite
- Be physically able to perform the work of the craft
- Pass a drug test
- Have a valid California driver’s license

*Apprentices may start out earning more if they are given credit for previous construction experience. Area A wage rates apply to Alameda, Contra Costa, Marin, San Francisco, San Mateo and Santa Clara Counties. Area B wage rates apply to all other counties.

## JOURNEYMAN WAGES & BENEFITS

### Area A

<table>
<thead>
<tr>
<th>Wages</th>
<th>Benefits</th>
</tr>
</thead>
<tbody>
<tr>
<td>$30.54 - 31.49</td>
<td>$23.95</td>
</tr>
</tbody>
</table>

Area A = Alameda, Contra Costa, Marin, San Francisco, San Mateo, and Santa Clara Counties

### Area B

<table>
<thead>
<tr>
<th>Wages</th>
<th>Benefits</th>
</tr>
</thead>
<tbody>
<tr>
<td>$29.54 - 30.49</td>
<td>$23.95</td>
</tr>
</tbody>
</table>

Area B = All other counties

### Labor Foreman

= $2.25/hour above regular rate

## TRAINING COURSES

- Aerial Work Platform
- Asbestos Removal
- Asphalt Paving Techniques
- Blueprint Reading Orientation
- Concrete Techniques
- Confined Space
- First Aid/CPR
- Flagging Certification
- Forklift
- Fundamentals of Construction
- Grade Checking
- Hazardous Waste Removal
- Lead Abatement
- Mold Remediation
- OSHA 500
- Pipe-Laying Techniques
- Plaster Tender/Hod Carrier
- Refinery Safety
- Safety Certification
- Scaffold User
- Skid-Steer Loader (Bobcat)
- Torch Cutting and Burning
- Traffic Control
- Welding

## INDUSTRIES SERVED

- Building Construction
- Concrete
- Demolition
- Drilling & Blasting
- Emergency Response
- Environmental Remediation
- Hazardous Waste
- Heavy Civil Construction
- Industrial & Petrochemical
- Landscape
- Paving
- Pipeline
- Power Plants & Lines
- Rail & Mass Transit
- Renewable Energy
- Roadways & Bridges
- Site Development
- Tunneling
- Underground Utilities
- Water & Waste Water Plants